

Purchase Cards Transactions Report

All payments made between 30-December-2025 and 28-January 2026

Card Holder	Date	Description	Amount
Manager Community Programs			\$206.04
	19-Jan-2026	Nanutarra Roadhouse - Fuel Mgr Vehicle P2110	136.07
	22-Jan-2026	Amazon - Transaction disputed	39.98
	27-Jan-2026	BigW Online - Youth Week 2026 Supplies	29.99
Manager Community Facilities			\$309.10
	05-Jan-2026	XIMBLE - Paycor Subscription	145.20
	14-Jan-2026	MINDBODY - WRP Subscription	163.90
Manager Engagement & Partnerships			\$147.32
	21-Jan-2026	Coles - Catering Platters for Grants Workshop	80.00
	27-Jan-2026	Nanutarra Roadhouse - Fuel, P1139 Mgr Vehicle	67.32
Manager IT Services			\$4,481.59
	29-Dec-2025	Lightspeed/Kounta - REAP POS - Business Software	696.50
	02-Jan-2026	Bitwarden - IT Software	111.38
	13-Jan-2026	Acquia - Website Hosting - IT Network	1,956.72
	14-Jan-2026	SafetyCulture/iAuditor - Business Software	871.20
	27-Jan-2026	Lightspeed/Kounta POS Software - REAP	696.50
	28-Jan-2026	OPENAI - CHATGPT Subscription	149.29
Chief Financial Officer			\$58.80
	19-Jan-2026	Pilbara Bakehouse-Welcome morning tea for J Kendall FS Jan 26	58.80
Executive Assistant Community			\$1,596.88
	06-Jan-2026	QANTA - Rtn Flights for EA Work Visit 11-16/01/2026	1,335.86
	12-Jan-2026	Shell Reddy Express Jolimont - Fuel EA, Work Trip	81.56
	16-Jan-2026	KMART - Replacement Cutlery for Exec Kitchen	44.20
	19-Jan-2026	Live Payments - EA Taxi Fare to Airport	62.69
	19-Jan-2026	Pilbara Bakehouse Karratha - EA Meal Allowance	16.50
	19-Jan-2026	Red Dot Karratha - Door Stops for Exec Offices	2.24
	19-Jan-2026	Reddy Express Bayswater - Fuel EA, Work trip	53.83
Director Community Experience			\$23.35
	05-Jan-2026	COLES - Community Stationery Items	23.35
Executive Assistant Corporate Services			\$3,345.57
	02-Jan-2026	Rockend Technology- Property Management Subscription - Monthly	402.34
	13-Jan-2026	Illion Express Australia - Procurement Team - Company Credit Check	396.00
	13-Jan-2026	Pilbara Bakehouse- Business Improvement Team - Morning Tea New Starter	49.50
	14-Jan-2026	Nine Entertainment - ELT Australian Financial Review Subscription - Annual	1,282.38
	15-Jan-2026	Coles - MG Meeting Catering - January	53.20
	20-Jan-2026	Qantas - Flights PER -> KAR - ERP Staff Member Site Visit	1,162.15
Executive Assistant - Projects & Infrastructure			\$9,223.72
	05-Jan-2026	LIWA Aquatics - Pavillon Technical Tour & Presentation - Mgr City Projects, Mgr Community Planning & Principal Community Planning	93.46
	06-Jan-2026	Booking.com - Accommodation 3 nights - Mgr City Projects - Facility Planning	636.65
	06-Jan-2026	Booking.com - 2 nights WA Mayor Projects Conference - Director P & I	598.00
	06-Jan-2026	Qantas - Flights Ktha-Perth return - Facility Planning - Manager City Projects	1,264.53

06-Jan-2026	Qantas - Flights Ktha-Perth - WA Major Projects Conference - Director P & I	1,078.33
06-Jan-2026	Woolworths - Farewell gift card - Building Maintenance Planner 9 years service	187.95
08-Jan-2026	Airbnb 20 nights Accom TAFE training - Apprentice Heavy Duty Mechanic	5,984.80
08-Jan-2026	Woolworths - Annex soy milk	7.20
13-Jan-2026	Airbnb 2 nights Accom TAFE training - Refund	-627.20
Executive Assistant - Development Services		\$417.62
08-Jan-2026	Fire Inspection Ruler - Ranger Services	21.62
20-Jan-2026	Comprehensive Credit Check Report	396.00
Executive Officer - to the CEO & Mayor		\$27.08
28-Jan-2026	Westpac - Pro-Rata Annual Card Fee	27.08
Manager Marketing & Communications		\$558.33
02-Jan-2026	Google - Cloud Subscription	0.96
12-Jan-2026	Facebook - Advertising	373.67
21-Jan-2026	Campaign Monitor - Subscription	183.70
Manager People & Culture		\$2,080.00
07-Jan-2026	Lean Six Sigma Yellow Belt - Employee Exam	156.38
20-Jan-2026	Clinipath Pathology - Employee Microbiology	247.00
21-Jan-2026	Australian Institute Building Surveyors - Ethics Training - 2 Employees	560.00
21-Jan-2026	Aust Institute of Building Surveyors - Timber Grading & Research Training - x2	280.00
22-Jan-2026	Mental Health First Aid - 21 & 22 Jan 2026 - Catering	65.00
22-Jan-2026	Mental Health First Aid Training - 21 & 22 Jan 2026 - Catering	89.00
22-Jan-2026	Mental Health First Aid Training - 21 & 22 Jan 26 - Catering	24.00
23-Jan-2026	Accidental Counsellor Training - 29 Jan 2026	166.00
23-Jan-2026	Lean Six Sigma Green Belt - Employee - standard Exam	251.16
27-Jan-2026	Little Red Heart Lollipop - 200 of - P&C Manager	171.46
27-Jan-2026	Timber Grading & Research Training - Change of Attendee Name	70.00
CEO		\$4,928.66
29-Dec-2025	Horizon - Electricity, as per employment contract	528.38
13-Jan-2026	OPENAI - ChatGPT Subscription	54.05
16-Jan-2026	OPENAI - ChatGPT Subscription	1,203.95
19-Jan-2026	Decisions AS - Subscription 19/1/26 to 19/1/27	519.12
20-Jan-2026	OPENAI - ChatGPT Subscription	202.01
20-Jan-2026	Post Shop Kta - Gift Cards, Winners 2025 CofK Office Decorations Competition	398.80
21-Jan-2026	Post Shop Kta - Gift Cards, Winners 2025 CofK Office Decorations Competition	1,102.35
28-Jan-2026	Tickets LG - Registration - LG Chief Officers Group - Hobart, 18-19/03/2026	920.00
TOTAL TRANSACTIONS		\$27,404.06